# Procurement Strategy

This will normally be completed by the Lead Professional adviser, should be certified by the grant recipient and approved by Historic England. Please see ‘Guidance for Grant Recipients’ for more information.

**Property:**

**Reference:**

**Completed by:**

**Certified by:**

**Date:**

1. **THE PROJECT**

**The Works**

***The project is envisaged to include the following main elements of work:***

Element 1

Element 2

**Cost**

***The budget for the project is:***

Works £00.00

Fees £0.00

Other £.00

TOTAL £000.00

**Programme**

***The outline programme for the project is:***

Appointment of design team E.g. 01/01/10 to 01/04/10

Design E.g. 01/03/10 to 01/10/10

Procurement of Works E.g. 01/08/10 to 01/12/10

Works on Site E.g. 01/02/11 to 01/11/11

1. **CONSULTANTS**

**Architect/Building Surveyor**

***Approximate value of commission:*** £000.00

***Method of Procurement***

E.g. Find a Tender / Advertise / Three quotations.

***Selection and Award Criteria***

Selection criteria – E.g. Experience of conservation work, experience of team, technical capacity, H&S record, training record, financial capacity.

Award criteria. E.g. Price/ Quality (70%), Price (30%)

***Form of Appointment***

CIC Consultants' Contract / RIBA contract/ RICS contract

***Name of Architect appointed***

Yet to be appointed

**Quantity Surveyor**

***Approximate value of commission:*** £000.00

***Method of Procurement***

E.g. Find a Tender / Advertise / Three quotations.

***Selection and Award Criteria***

Selection criteria – E.g. Experience of conservation work, experience of team, technical capacity, H&S record, training record, financial capacity.

Award criteria. E.g. Price / Award criteria - Quality (70%), Price (30%)

***Form of Appointment***

CIC Consultants' Contract / RICS contract.

***Name of Quantity Surveyor appointed***

Yet to be appointed

**A N Other**

***Approximate value of commission:*** £000.00

***Method of Procurement***

E.g. Advertise / Three quotations.

***Selection and Award Criteria***

Selection criteria – E.g. Experience of conservation work, experience of team, technical capacity, H&S record, training record, financial capacity.

Award criteria – E.g. Price/ Award criteria – Quality (70%), Price (30%) /

***Form of Appointment***

CIC Consultants' Contract / RICS contract.

***Name of A N Other appointed***

Yet to be appointed

1. **WORKS**

**Principal Contractor**

***Approximate value of contract:*** £000.00

***Method of Procurement***

E.g. Find a Tender / Advertise / Three quotations.

***Form of Contract***

JCT Intermediate Building Contract 2011 / JCT Intermediate Building Contract with contractor’s design 2011 / JCT Minor Works Building Contract 2011

***Contract document to form part of the tender***

Specification

Drawings

Bills of Quantities / Schedule of Works

***Selection and Award Criteria***

Selection criteria – E.g. Experience of conservation work, experience of team, technical capacity, H&S record, training record, financial capacity.

Award criteria – E.g. Price

***Name of Contractor appointed***

Yet to be appointed

**Specialist Contractor**

***Approximate value of contract:*** £000.00

***Method of Procurement***

E.g. Find a Tender / Advertise / Three quotations.

***Form of Contract***

JCT Intermediate Named Sub-Contractor Tender & Agreement

***Contract document to form part of the tender***

Specification

Drawings

Bills of Quantities / Schedule of Works

***Selection and Award Criteria***

Selection criteria – E.g. Experience of conservation work, experience of team, technical capacity, H&S record, training record, financial capacity.

Award criteria - Price

***Name of Contractor appointed***

Yet to be appointed

Signed Date

For Office Use- Confirmation by Historic England

architect/ surveyor that the procurement strategy has

been satisfactorily completed